

# ***2010 Data Protection Seminar***

***TMA Privacy Office***



## **Assist Visit Program: Supporting Your Data Compliance Requirements**



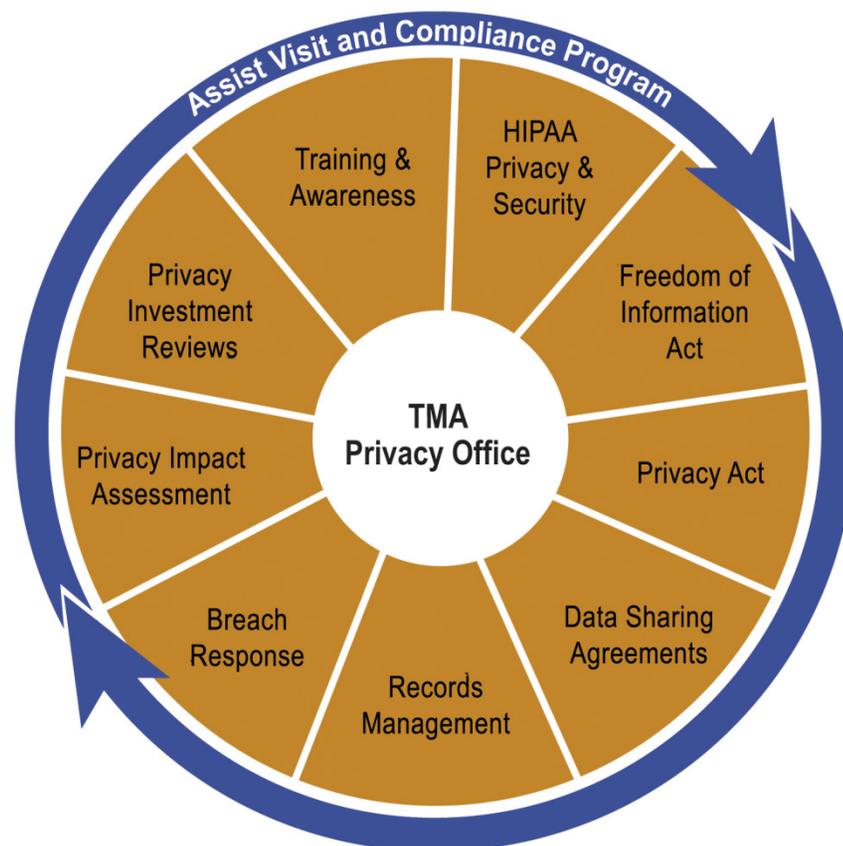
HEALTH AFFAIRS



# Assist Visit Program: Supporting Your Data Compliance Requirements

## Purpose

Introduce the TRICARE Management Activity (TMA) Privacy Office Assist Visit Program and highlight how the program can support your office in protecting personally identifiable information (PII) and protected health information (PHI)



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# Assist Visit Program: Supporting Your Data Compliance Requirements

## Objectives

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- Upon completion of this presentation, you should be able to:
  - Discuss the TMA Privacy Office Assist Visit Program
  - Discuss how an assist visit can help your organization identify opportunities for improvement in complying with the Privacy Act and the Health Insurance Portability and Accountability Act (HIPAA) requirements
  - Identify how to request an Assist Visit



# Assist Visit Program: Supporting Your Data Compliance Requirements

## Overview

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- An Assist Visit:
  - Provides a “courtesy review” of your Privacy Act and HIPAA practices
  - Educates on policies, instructions, guidelines, and departmental and federal regulations governing privacy and HIPAA
  - Highlights the functions and services of the TMA Privacy Office

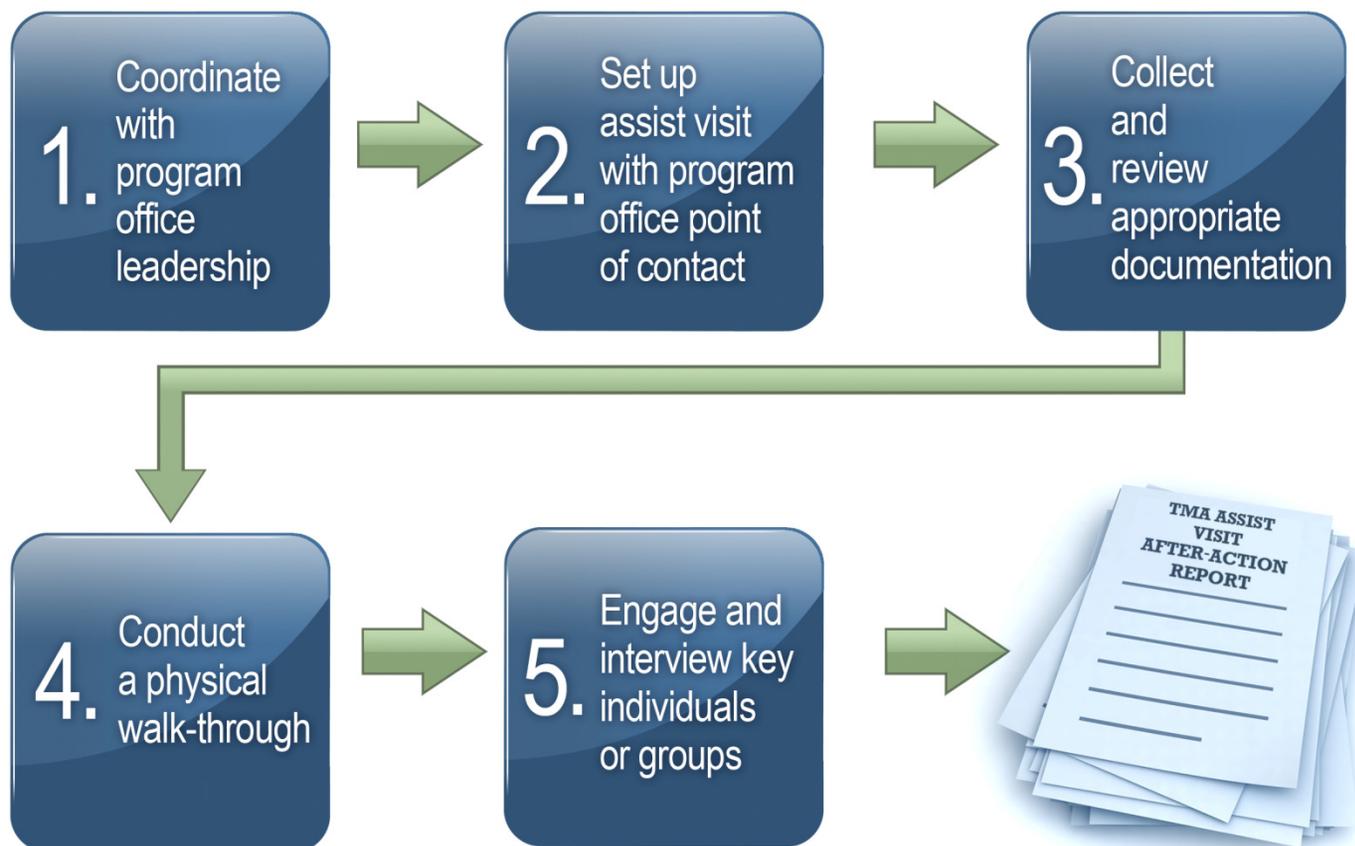


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## Assist Visit Program: Supporting Your Data Compliance Requirements

# Assist Visit Approach



## Assist Visit Program: Supporting Your Data Compliance Requirements

# Benefits

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- Provide breach prevention education and management
- Develop office specific recommendations for properly safeguarding PII and PHI
- Increase understanding of Business Associate Agreements (BAAs), Privacy Impact Assessments (PIAs), and Data Sharing Agreements (DSAs)
- Ensure Contracting Officers' Representatives have current Privacy Act and HIPAA language in contracts
- MHS Learn training assistance support to meet TMA requirements
- Provide access to Privacy Office subject matter experts



## Assist Visit Program: Supporting Your Data Compliance Requirements

# TMA Findings

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- Require further understanding of processing and tracking
  - DSAs
  - BAAs
  - PIAs
  - System of Records Notices
- Request further explanation of the necessity and process for encryption
- Interest in how Privacy Act and HIPAA requirements impact TMA policies and procedures



## Assist Visit Program: Supporting Your Data Compliance Requirements

# TMA Findings (continued)

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- Leverage TMA Privacy Office Web site for timely information.  
For example:
  - Assist Visit Guide and Supplement
  - PIA Determination Checklist
  - DUA templates
  - DoD Administrative Instructions
- Request clearer direction on how the different Privacy Act and HIPAA training courses are accessed and assigned within Military Health System (MHS) Learn



# Assist Visit Program: Supporting Your Data Compliance Requirements

## Summary

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- You should now be able to:
  - Discuss the TMA Privacy Office Assist Visit Program
  - Discuss how an assist visit can help your organization identify opportunities for improvement in complying with the Privacy Act and the HIPAA requirements
  - Identify how to request an Assist Visit



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## Assist Visit Program: Supporting Your Data Compliance Requirements

# Resources

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- DoD 6025.18-R, “DoD Health Information Privacy Regulation”, January 24, 2003
- DoD 5400.11-R, “DoD Privacy Program”, May 8, 2007
- DoD 8580.02-R, “DoD Health Information Security Regulation”, July 12, 2007
- Memorandum for “TRICARE Management Activity Surveillance Program”, January 22, 2009
- To subscribe to the TMA Privacy Office E-News, go to:  
<http://www.tricare.mil/tma/privacy/maillinglist.aspx>
- E-mail [Privacyassistvisit@tma.osd.mil](mailto:Privacyassistvisit@tma.osd.mil) for Assist Visit Program questions

