

WAWF-RA 2-in-1 Information Sheet

Contractor:

TMA Requiring Activity:

The WAWF-RA invoice/receiving report will not process properly unless the correct contract and routing information is submitted. The following critical information applies to fields used to route or cross check the WAWF-RA submission. If these fields are not completed correctly, it will result in a processing delay and/or document rejection. You should keep this sheet and refer to it when you create a 2-in-1 document within WAWF-RA.

The following contract(s) and order number(s) correspond to your electronic contract file within the EDA repository and must be used whenever submitting a document via WAWF-RA to the above TMA requiring activity. If, after entering contract and order number and submitting the information, you get an error message that the contract does not exist within EDA – stop the process and log off WAWF-RA (click on “Main” in the window to the left). Contact the TMA WAWF-RA GAM for assistance before trying to create this 2-in-1 document.

Contract Number:	Order Number:

*The following location codes consisting of the TMA DoDAAC and DoDAAC Extension will insure that the correct TMA officials are able to access the invoices/receiving reports associated with the above contracts/orders. Every one of your WAWF-RA submissions must include these location codes for **both** of the WAWF roles shown below. The names of the responsible TMA officials are provided for information only.*

Name	WAWF Role	DoDAAC	Extension