

USD(P&R) Training Requirements for Authorization of Eligibility to Engage in Human Subject Protection Program (HSPP) Activities

The training requirements vary according to each individual's role in the HSPP. The following activities are generally considered appropriate forms of training:

A. Initial Training for Investigators, Research Staff, and Students (Choose One).

Participation in the CITI online "Course in the Protection of Human Research Subjects (basic version)." Institution ID: **Office** of the Under Secretary of Defense (Personnel and Readiness) at www.citiprogram.org

Participation in "Investigator 101" offered by the Applied Research Ethics National Association (ARENA). For more information, visit www.primr.org

B. Initial Training for IRB Members and for Individuals with Institutional Exemption Approval Authority (Choose One).

Participation in the CITI online "Course for the Protection of Human Subjects (IRB member version)." Institution ID: **Office** of the Under Secretary of Defense (Personnel and Readiness) at www.citiprogram.org

Participation in "IRB 101" offered by the Applied Research Ethics National Association (ARENA). For more information, visit www.primr.org

C. Initial Training for Institutional Officials and Executives (no annual refresher training required; however, they should have refresher briefing prior to Assurance renewal).

Institutional Officials should receive a personal briefing approved by the CDO Oversight Office.

D. Initial Training for IRB Administrators and IRB Chairs.

Participation in one activity from each list, B and C.

E. Annual Refresher Training (Choose One).

Participation in the CITI online "Refresher Course in the Protection of Human Research Subjects." Institution ID: Office of the Under Secretary of Defense (Personnel and Readiness) at www.citiprogram.org

Attendance at the Public Responsibility in Medicine and Research (PRIM&R) Annual Conference (www.primr.org)

Attendance at an OHRP sponsored regional conference (www.hhs.gov/ohrp).

Participation in any initial training activity listed in A or B above.

Participation in programs sponsored by USUHS IRB, CDO Oversight Office, or other DoD offices with approval by the CDO.

F. Certified IRB Professionals (CIP):

Individuals who are certified by the Council for Certification of IRB Professionals are not required to complete additional training as long as they remain certified. For more information, visit www.primr.org/certification/overview.html

Additional training opportunities will be added to the list as they are identified and approved. Please send suggestions and requests for the most recent list to Caroline Miner at (703) 575-2677; fax (703) 824-4216; or Caroline.Miner.ctr@deploymenthealth.osd.mil